



identification  
document of  
the applicant

Driver's license (please blank  
out registered domicile)  
 Basic resident register card

Health insurance certificate  
 Other ( )

Passport

Please complete the form, attach the required documents and mail it to the following address.

We ask that you clearly indicate “Application for disclosure of personal information enclosed” in RED on the envelope containing the application”

To: Personal Information Protection Administrator,  
Macromill, Inc.  
11th Floor, Shinagawa East One Tower  
16-1, Konan 2-chome, Minato-ku, Tokyo, 108-0075

[Notes]

1. For notification of purpose of use and demand for disclosure from the individual, in person or from its representative, we request a fee of 300 yen (tax inclusive) and postage of 430 yen (recorded delivery) to be paid per each demand. The fees shall be paid by transfer to a bank account designated by Macromill.
2. Response shall be mailed in documents, to the address indicated in the application form by the applicant.
3. Personal information collected (acquired) accompanying the demand for disclosure shall be handled to the extent necessary to respond to the demand for disclosure. Documents submitted shall be stored for a period of two (2) years after the response to the demand for disclosure has been completed and shall be disposed thereafter.
4. Cases where disclosure, etc. cannot be made  
Please note that disclosure, etc., cannot be made when any of the following items indicated in (i) through (x) applies. In such a case, notification will be made indicating the reason.
  - (i) When confirmation of the individual cannot be established, such as a case where the address indicated in the application, the address indicated in the documents for identification, and the address registered with Macromill do not match
  - (ii) When the right of representation of a representative cannot be established for applications made by a representative
  - (iii) When the application documents contains flaws
  - (iv) When the subject of demand for disclosure does not fall under personal information subject to disclosure
  - (v) When there are threats to the life, body, or property of the individual or a third party
  - (vi) When it may encourage or induce illegal or unlawful acts
  - (vii) When there is a risk of national security, or damage to the relationship of trust with other

countries or international organizations, or when it could be detrimental in negotiations with other countries or international organizations

- (viii) When it may obstruct the prevention, suppression, or investigation of crimes or the maintaining of public safety and order
- (ix) When it may have a severe impact on the appropriate implementation of Macromill's business
- (x) When it is in breach of other laws and regulations

5. Please contact the following should there be any questions about this form:

**Person in charge of protection of personal information, Macromill, Inc.**

Phone: 03-6716-0700

E-mail: [privacy@macromill.com](mailto:privacy@macromill.com)