

To: Macromill, Inc.

Application Form for Disclosure of Personal Information Subject to Disclosure

Please fill in the form below, attach the required personal identification documents and mail them to the address provided by Macromill. Postage should be paid by the applicant.

Application date: / /

Please indicate the nature of your request				
Demand contents	<input type="checkbox"/> Disclosure	<input type="checkbox"/> Notification of purpose of use	<input type="checkbox"/> Correction	<input type="checkbox"/> Addition
	<input type="checkbox"/> Deletion	<input type="checkbox"/> Suspend use	<input type="checkbox"/> Erase	<input type="checkbox"/> Suspend provision to third party

Information about individual subject to disclosure	
* Please complete using the same information as that given in the monitor registration.	
Full Name	(seal)
Address	
Date of birth	(Year (Western calendar), month, day)
Phone number	
E-mail address	
Personal identification document	* Please attach copies of any two (2) of the following: <input type="checkbox"/> Driver's license (please blank out registered domicile) <input type="checkbox"/> Health insurance certificate <input type="checkbox"/> Passport <input type="checkbox"/> Basic resident register card <input type="checkbox"/> Other ()

Information about the applicant * Only when the applicant is different from the individual subject to disclosure					
Full Name					
Address					
Phone number					
Relations with the individual	<input type="checkbox"/> Parental authority <input type="checkbox"/> Adult guardian <input type="checkbox"/> Representative <input type="checkbox"/> Other ()				
Documents evidencing relations	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px;">For legal representative</td> <td style="padding: 5px;"><input type="checkbox"/> Family register <input type="checkbox"/> Insurance certificate indicating dependents <input type="checkbox"/> Adult guardianship registration certificate</td> </tr> <tr> <td style="padding: 5px;">Other than legal representative</td> <td style="padding: 5px;"><input type="checkbox"/> Proxy (To be accompanied by a certificate of registered seal of the individual subject)</td> </tr> </table>	For legal representative	<input type="checkbox"/> Family register <input type="checkbox"/> Insurance certificate indicating dependents <input type="checkbox"/> Adult guardianship registration certificate	Other than legal representative	<input type="checkbox"/> Proxy (To be accompanied by a certificate of registered seal of the individual subject)
For legal representative	<input type="checkbox"/> Family register <input type="checkbox"/> Insurance certificate indicating dependents <input type="checkbox"/> Adult guardianship registration certificate				
Other than legal representative	<input type="checkbox"/> Proxy (To be accompanied by a certificate of registered seal of the individual subject)				
Personal	* Please attach copies of any two (2) of the following:				

identification document of the applicant	<input type="checkbox"/> Driver's license (please blank out registered domicile)	<input type="checkbox"/> Health insurance certificate	<input type="checkbox"/> Passport
	<input type="checkbox"/> Basic resident register card	<input type="checkbox"/> Other ()	

Please complete the form, attach the required documents and mail it to the following address.

We ask that you clearly indicate “Application for disclosure of personal information enclosed” in RED on the envelope containing the application”

To: Personal Information Protection Administrator,
Macromill, Inc.
11th Floor, Shinagawa East One Tower
16-1, Konan 2-chome, Minato-ku, Tokyo, 108-0075

[Notes]

1. For notification of purpose of use and demand for disclosure from the individual, in person or from its representative, we request a fee of 300 yen (tax inclusive) and postage of 430 yen (recorded delivery) to be paid per each demand. The fees shall be paid by transfer to a bank account designated by Macromill.
2. Response shall be mailed in documents, to the address indicated in the application form by the applicant.
3. Personal information collected (acquired) accompanying the demand for disclosure shall be handled to the extent necessary to respond to the demand for disclosure. Documents submitted shall be stored for a period of two (2) years after the response to the demand for disclosure has been completed and shall be disposed thereafter.
4. Cases where disclosure, etc. cannot be made
Please note that disclosure, etc., cannot be made when any of the following items indicated in (i) through (x) applies. In such a case, notification will be made indicating the reason.
 - (i) When confirmation of the individual cannot be established, such as a case where the address indicated in the application, the address indicated in the documents for identification, and the address registered with Macromill do not match
 - (ii) When the right of representation of a representative cannot be established for applications made by a representative
 - (iii) When the application documents contains flaws
 - (iv) When the subject of demand for disclosure does not fall under personal information subject to disclosure
 - (v) When there are threats to the life, body, or property of the individual or a third party
 - (vi) When it may encourage or induce illegal or unlawful acts
 - (vii) When there is a risk of national security, or damage to the relationship of trust with other

countries or international organizations, or when it could be detrimental in negotiations with other countries or international organizations

- (viii) When it may obstruct the prevention, suppression, or investigation of crimes or the maintaining of public safety and order
- (ix) When it may have a severe impact on the appropriate implementation of Macromill's business
- (x) When it is in breach of other laws and regulations

5. Please contact the following should there be any questions about this form:

Person in charge of protection of personal information, Macromill, Inc.

Phone: 03-6716-0700

E-mail: privacy@macromill.com